

12-12-12

Dear Faculty,

The FA Executive Board recently discussed the intellectual property rights of instructors and the privacy interests of students as we observe the increasing use of electronic and communication technology in course settings. There currently is no university-wide policy dealing with this. We recommend that all faculty include a statement in their course syllabi that protects faculty and students from being recorded without their permission.

We have included a sample statement to be considered for use in course syllabi:

“In order to protect the intellectual property interests of the instructor, the privacy interests of student members of the class, and to encourage an open and fair exposition of all student views in the classroom without fear that student views expressed will be recorded and possibly posted in another forum, recording of classroom lectures and conversations is not permissible without the express, prior written consent of the instructor. Unauthorized recording of classroom activity shall be considered a violation of the CMU Student Code of Rights, Responsibilities, and Disciplinary Procedures as disruptive of a student’s right to learn under **3.2.3 Disruption of Learning.**”

FA Executive Board